

深圳市工程建设工法网上申报操作说明

第一步:打开深圳建筑业协会网站（网址：<http://www.sjzzy.org.cn/>）



The screenshot shows the homepage of the Shenzhen Construction Industry Association. At the top, there is a banner with the text "促进行业发展 维护行业整体利益 维护会员合法权益". Below the banner, there is a navigation bar with links: 协会概况 (Association Overview), 行业分会 (Industry Sub-Associations), 职业培训 (Vocational Training), 评优评奖 (Evaluation and Awards), 资料下载 (Material Download), 协会党建 (Association Party Building), 会员中心 (Member Center), and 申请入会 (Apply for Membership). A search bar is also present. On the left side, there is a news banner about a strategic cooperation signing ceremony between the association and Shenzhen Quality Promotions. On the right side, there is a list of news items under the heading "协会动态" (Association News), and several colored boxes for "协会杂志" (Association Magazine), "会员会费" (Membership Fees), "抗疫专栏" (Antivirus Column), and "培训回放" (Training Replay).

第二步:

1. 点击“会员中心”中的“会员系统登录”按钮进行登陆；



The screenshot shows the member login page of the association's website. It features two tabs at the top: "协会会员登录" (Associate Member Login) and "临时会员登录" (Temporary Member Login). Below the tabs are three input fields: "账号" (Account Number) with placeholder text "请输入会员证编号或统一社会信用代码", "密码" (Password) with placeholder text "请输入密码", and "验证码" (Verification Code) with placeholder text "请输入验证码" and a displayed CAPTCHA code "H7XK". At the bottom of the form are four buttons: "登录" (Login) in orange, "申请入会" (Apply for Membership) in blue, "忘记密码?" (Forgot Password?) in blue, and a small "返回" (Back) link.

2. 输入用户名（用户名为企业协会会员证编号）；
3. 输入密码（初始密码为 Jzxh2020），如果申报企业已修改了密码，

请使用修改后的密码登陆；

4. 点击“登录”按钮进入申报界面；
5. 如登录出现问题，请咨询协会李工（电话：23948372）。

第三步：点击“评优”



第四步：点击“市级工法”

The screenshot shows the '申报' (Application) page for '深圳市建设工程市级工法' (Shenzhen Municipal Construction Method). The left sidebar shows the same 'Evaluation' menu as the previous screenshot, with the '市级工法' button highlighted. The main area includes a search bar with fields for '关键字' (Keyword), '2022年' (2022 Year), and '请选择' (Please Select). Below the search bar is a table with four rows of data:

ID	申报项目	类别
1	[Redacted]	2022年
2	[Redacted]	2022年
3	[Redacted]	2022年
4	[Redacted]	2022年

第五步：点击“新增申报”



第六步：点击“进入申报”

A screenshot of the 'Shenzhen Municipal Construction Method Submission' page. It includes a 'Submission Description' section with 6 points detailing submission requirements. At the bottom, there are two buttons: 'Enter Submission' (highlighted with a red box) and 'Return to List'.

第七步：

1. 填写表中各项内容；
2. 带“星号”为必填选项
3. 填报前仔细阅读“填报说明”
4. 表中所有项目填写完毕之后，选择“暂存”——“预览/打印”，**申请表进行签字盖章作为“附件”进行上传**

5. “暂存”按钮便于填写保存，“返回”按钮便于返回“开始界面”

6.如果界面不显示上述“快捷菜单”，请按住“Ctrl按钮+鼠标翻滚”进行缩放到适合的界面。

The screenshot shows the 'Shenzhen Construction Engineering Technical Standard Application' interface. At the top, there is a progress bar with five stages: 待提交 (Stage 1), 已提交 (Stage 2), 待初审 (Stage 3), 待评审 (Stage 4), and 完成 (Stage 5). Below the progress bar, there are three input fields: '申报单位' (Submitting Unit) containing '深圳科筑(测试专用)', '工法名称' (Name of Construction Technology), and '主要完成单位' (Main Completing Unit). To the right of these fields is a 'Quick Menu' button, which is highlighted with a red circle. The menu includes options: '搜索说明' (Search Instructions), '预览/打印' (Preview/Print), '上传资料' (Upload Materials), and '暂存' (Save Draft).

第八步： 表中所有项目填写完毕之后，同时附件资料按照格式上传后，点击“提交申请”按钮，完成网上申报。

注：如果点击“确认提交申请”按钮后，在申报时间截止前，申报项目要修改申报表中的内容，请联系申报通知中的协会联系人，协会将对该申报项目进行“退回”，以便申报项目修改其申报内容。

This screenshot shows the 'Upload Submission Materials (Color PDF)' section of the application form. It contains a list of required documents with corresponding upload buttons:

- 《深圳市建设工程项目工法申请表》*
- 工法具体内容材料 (word文档)*
- 工法文本 *
- 关键技术鉴定证明或与工法内容相应的国家工程技术标准 (若申报市级工法的实例有2个, 可不用提供。)
- 建设单位或监理单位出具的工程应用证明 (2个应用实例) *
- 申报单位财务部门提供的经济效益证明 (2个应用实例) *
- 科技情报部门出具的科技查新报告 *
- 反映工法实际施工的照片 (高清晰图JPG文档) 或录像视频 (重点反映工法工艺操作流程) *
- 涉及他方专利的无争议声明书 *
- 技术标准、专利证书、科技成果获奖证明等其他有关材料
- 申报企业营业执照、最高资质等级证书 *

At the bottom of the page, there are three buttons: '预览/打印申请表' (Preview/Print Application Form), '暂存' (Save Draft), and '提交申报' (Submit Application). The '暂存' button is highlighted with a red circle.

激活 Windows
转到“设置”以激活 Windows